

Worksheet 1 – Planning a Hybrid Lesson

Focus: Integrating Moodle / Microsoft Teams tools into a single lesson.

Lesson details	Your notes
Topic & date	
Intended learning outcomes (max 3)	
Hybrid mode you'll use ☐ synchronous ☐ asynchronous ☐ blend	

Step-by-step template

1. Choose the platform feature(s)

- ☐ Moodle Lesson
- ☐ H5P Interactive content (quiz, video, presentation)
- ☐ Teams Channel with Class Notebook

2. Add an engagement hook

- ☐ Ice-breaker poll (Moodle Choice / Teams Forms)
- ☐ Short video clip with captioning (H5P Interactive Video)

3. Map the learning path

Activity	Digital tool	Time	Teacher role	Student role
Example: scenario branch	Moodle Lesson	15 min	Monitor & nudge	Self-paced

4. Accessibility & inclusion check

- ☐ Alt-text for all images
- ☐ Captions or transcript provided
- ☐ Activity can be completed on mobile

5. Test & publish

Preview as a student → check navigation → release.

Quick tips

- Start small: one interactive element is enough the first time.
- Use Moodle's "Switch role to student" or Teams' "Student View" to test.

Micro-reflection

What worked well in today's hybrid lesson? What one change will you try next time?